

STATE BOARD OF ELECTIONS
Regular Meeting
Monday, September 17, 2018

MINUTES

PRESENT: William J. Cadigan, Chairman
John R. Keith, Vice Chairman
Andrew K. Carruthers, Member
Ian K. Linnabary, Member
Katherine S. O'Brien, Member
Charles W. Scholz, Member

ABSENT: William M. McGuffage, Member
Casandra B. Watson, Member

ALSO PRESENT: Steven S. Sandvoss, Executive Director
Kenneth R. Menzel, General Counsel
Amy L. Calvin, Administrative Assistant III

The meeting convened at 10:30 a.m. via videoconference with the Chicago office. Chairman Cadigan and Member O'Brien were present in Chicago and Vice Chairman Keith and Members Carruthers, Linnabary and Scholz were present in Springfield. Members McGuffage and Watson were absent and Member Scholz and Vice Chairman Keith held their proxies respectively.

Chairman Cadigan opened the meeting by leading everyone in the pledge of allegiance.

Member Scholz move to recess the State Board of Elections and reconvene as the State Officers Electoral Board to approve the minutes from the August 24 meeting. Member Linnabary seconded the motion, which passed unanimously. The meeting recessed shortly after 10:30 a.m. and reconvened at 10:32 a.m. with the same attendance as noted in the initial roll call.

Member Carruthers moved to approve the minutes from the August 24 meeting as presented. Member Scholz seconded the motion, which passed by roll call vote of 8-0.

Member Linnabary moved to grant the appeals for agenda item 4.a.1-2) *SBE v. Citizens for Theilen*, 20255, 18AM021 and *SBE v. Citizens for Debbie Meyers Martin*, 24887, 18AM023. Member Scholz seconded the motion, which passed by roll call vote of 8-0.

Member O'Brien moved to deny the appeal for agenda item 4.a.3) *SBE v. Citizens for Judy Fiske*, 18496, 18MQ031. Member Carruthers seconded the motion, which passed by roll call vote of 8-0.

Agenda item 4.a.4) *SBE v. Citizens for Gary Grasso*, 18524, 18AM019 was placed on the October meeting agenda due to a scheduling conflict

General Counsel Menzel presented a listing of civil penalty assessments necessitating a final board order. Member Scholz moved to assess a civil penalty against the committees listed on pages 46-47 of the board packet. Member Carruthers seconded the motion, which passed by roll call vote of 8-0.

A listing of civil penalty payments was presented for informational purposes.

Mr. Menzel presented agenda item 4.a.5) *SBE v. Ives for Illinois-Governor, 34254*, 18AM057 and concurred with the hearing officer recommendation to grant the appeal in part, deny the appeal in part and order the committee to file amended reports. Jeffrey Meyer was present on behalf of the committee and agreed with that recommendation. He stated that this was a first violation for the committee and it was inadvertent and unintentional. After consultation with staff regarding the Settlement Officer Policy, Mr. Meyer offered a settlement of \$8,250. Mr. Menzel recommended acceptance of the offer and suggested that staff also review the amended reports to ensure compliance. Member Scholz moved to adopt the recommendation of the General Counsel and accept the settlement offer to be paid within thirty days, contingent on staff approval of the amended reports. Member Linnabary seconded the motion, which passed by roll call vote of 7-1. Vice Chairman Keith voted in the negative.

Executive Director Steve Sandvoss began his report with an update on the preparations for the November 6, 2018 General Election. He noted that a memo regarding pre-election testing of voting equipment was included on page 49 of the board packet. The schedule for pre-election testing include the counties of Clinton, Pope, Saline, DeKalb and Macon, as well as the Rockford Board of Election Commissioners. A listing of election judge training schools was presented for informational purposes.

Mr. Sandvoss indicated that the Advisory Committee Meeting was held this morning prior to the board meeting. The Committee discussed the Cyber Security Information Sharing Program, an update on the Cyber Navigator Program and introduction of the new Program Managers. The HAVA Election Security Funds were also discussed and Mr. Sandvoss reported that the election authorities requested their portion of the funding through the grant process as soon as possible. Other topics included the Equip for Equality statewide proposal, overview of the September conferences, SBE website redesign and an AVR update. The next meeting of the Advisory Committee is scheduled for Tuesday, January 22, 2019.

Vice Chairman Keith indicated that a few county clerks were present and asked if they would like to offer public comment on the HAVA funding. Josh Gross, Perry County Clerk, commented on the funding and asked the board to strongly consider a partial release of the grant funding to the election authorities as soon as possible. Chairman Cadigan and Vice Chairman Keith indicated that the comments made during the Advisory Committee Meeting would be reviewed with the staff and adjustments will be made as needed. Member Scholz moved to delegate authority to Chairman Cadigan and Vice Chairman Keith, on behalf of the board, to authorize staff to make adjustments to the HAVA spending plan between now and the next board meeting. Member Carruthers seconded the motion, which passed by roll call vote of 8-0.

Chairman Cadigan asked Matt Dietrich and Matt Emmons to briefly report on the SBE website redesign. Mr. Dietrich indicated that a committee of division directors or their designees was created and a meeting was held to receive their input and suggestions. In the next few weeks, a feedback form will be placed on the website to gather suggestions from the public. Mr. Emmons stated that the internet has greatly changed in the past eight years and the re-write on the back end was 90% complete. Other factors, such as how the website will appear on different viewing devices and input from outside stakeholders will also be incorporated into the new website design. The new website is expected to be completed by the middle of 2019.

The legislative report was included on pages 57-58 of the board packet. Mr. Sandvoss noted that the Electronic Registration Information Center legislation was vetoed and is expected to return in the veto session.

The fiscal status reports and two year plan of staff activity was presented for informational purposes.

Vice Chairman Keith moved to recess to executive session to consider complaints following closed preliminary hearing, litigation, personnel matters and security of process. Member Linnabary seconded the motion, which passed by roll call vote of 8-0. The meeting recessed at 11:15 a.m. and reconvened at 11:40 a.m.

As to agenda items 4.a.8) *Eck v. Citizens to Elect Joe Tirio*, 18CD080 and 9) *Eck v. Republican Central Committee of McHenry County*, 18CD081, Member Carruthers moved to dismiss the complaints for want of prosecution. Member Scholz seconded the motion, which passed by roll call vote of 8-0.

With there being no further business before the Board, Member Carruthers moved to adjourn until Tuesday, October 16, 2018 in Chicago. Member Linnabary seconded the motion, which passed unanimously. The meeting adjourned at 11:41 am.

Respectfully submitted,



Amy L. Calvin, Administrative Assistant III



Steven S. Sandvoss, Executive Director