

STATE OFFICERS ELECTORAL BOARD MEETING

December 20, 2011

MINUTES

PRESENT:

William M. McGuffage, Chairman
Jesse R. Smart, Vice Chairman
Harold D. Byers, Member
Betty J. Coffrin, Member
Ernest L. Gowen, Member
Judith C. Rice, Member
Bryan A. Schneider, Member
Charles Scholz, Member

ALSO PRESENT:

Rupert Borgsmiller, Executive Director
James Tenuto, Assistant Executive Director
Steve Sandvoss, General Counsel
Darlene Gervase, Administrative Assistant III

Chairman McGuffage called the meeting of the State Officers Electoral Board to order at 10:06 a.m. Attendance was taken to ensure a quorum. All members were present.

General Counsel Sandvoss announced that after all the cases are called, the Board will consider the rules of Procedure and proceed to make appointments of hearing officers and assign the objection cases to those hearing officers. He will then introduce the hearing officers and they and their respective parties will meet in the offices of the Board on the 14th floor for case management conferences.

The Chairman called the objections and accepted appearances.

The Rules of Procedure were presented and Vice Chairman Smart moved to approve the Rules. Member Coffrin seconded the motion which passed unanimously by roll call vote.

Mr. Sandvoss announced the Hearing Officers and the cases they were going to hear. Vice Chairman Smart moved to approve the appointment of the hearing officers and Member Byers seconded the motion which passed by 8 voices in unison.

There being nothing further before the State Officers Electoral Board Vice Chairman Smart moved to recess the Electoral Board until January 12 at 10:30 a.m. or the call of the Chairman whichever comes first. With Member Byers' second, the motion passed unanimously by 8 voices in unison.

The meeting ended at 10:16 a.m.

DATED: January 9, 2012

Respectfully submitted,



Rupert Borgsmiller, Executive Director



Darlene Gervase, Administrative Assistant III