

STATE BOARD OF ELECTIONS
Regular Meeting
Wednesday, July 1, 2015

MINUTES

PRESENT: Charles W. Scholz, Chairman
Ernest L. Gowen, Vice Chairman
William J. Cadigan, Member
Andrew K. Carruthers, Member
Betty J. Coffrin, Member
John R. Keith, Member
William M. McGuffage, Member
Casandra B. Watson, Member

ALSO PRESENT: Steven S. Sandvoss, Executive Director
James Tenuto, Assistant Executive Director
Kenneth R. Menzel, General Counsel
Amy L. Calvin, Administrative Assistant II

Vice Chairman Scholz opened the meeting by leading everyone in the pledge of allegiance.

Vice Chairman Scholz noted that the swearing in of newly appointed and reappointed Members was the first order of business and introduced the Honorable Leslie Graves, Circuit Court Judge, to conduct the ceremony. Newly appointed Members William J. Cadigan, Andrew K. Carruthers and John R. Keith recited the oath along with reappointed Member William M. McGuffage.

A roll call was taken and six Members were present in the Springfield office. Members McGuffage and Watson were present in the Chicago office via videoconference.

The next order of business was the election of new Board officers for the two year term beginning July 1, 2015 to June 30, 2017. Member McGuffage nominated Charles Scholz to serve as Chairman and moved that the nominations cease and a unanimous ballot be cast for Mr. Scholz. Member Coffrin seconded the motion which passed by roll call vote of 8-0.

Chairman Scholz moved and Member McGuffage seconded the motion to nominate Ernest Gowen to serve as Vice Chairman. Member Carruthers moved and Member Cadigan seconded the motion to nominate William Cadigan to serve as Vice Chairman. Member Gowen was appointed to serve as Vice Chairman by roll call vote of 6-2 with Members Cadigan and Carruthers voting for Mr. Cadigan.

Member Cadigan moved that Vice Chairman Gowen's nomination be by acclamation. Member Carruthers seconded the motion which passed unanimously.

Member Coffrin moved to approve the minutes from the June 16 regular and executive session meetings. Member Watson seconded the motion which passed by roll call vote of 8-0.

Cris Cray, Legislative Liaison, began her report by indicating that a listing of pending election related bills was located at each Member's seat. She said that the agency budget was vetoed and was not included in the bill for a one month budget. The Executive Director noted that the agency is in a state of uncertainty and he was not sure if paychecks would be issued on July

15. He felt things were o.k. on the operational side of things and said staff will continue to work in the absence of a budget. The Executive Director indicated he would keep the Board up to date as developments occur.

Kyle Thomas, Director of Voting & Registration Services, began his report by briefing the Board on the history of Senate Bill 172 and its impact on the agency. He noted that it was an unfunded mandate and the major change was expansion of the Paperless Online Voter Application (POVA). In addition, the bill required the SBE to participate in the ERIC (Electronic Registration Information Center) project which consists of a group of states that share information to find duplicate registrations and also to identify individuals who are not registered but whose information is included in other state agency databases. Illinois will be the first state to include information from other state agencies other than just those responsible for voter registration. The bill also requires that the election authorities be notified when an individual has moved into their jurisdiction and they must automatically update the registration to the address that's found on the National Change of Address (NCOA). Mr. Thomas noted that the bill also requires that certain jurisdictions implement election day grace period voter registration and that would be in effect for the July 7 Special Election.

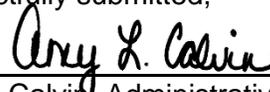
Kevin Turner, Director of Information Technology, also discussed Senate Bill 172 from a technical perspective and discussed the history of implementation. Necessary hardware and software were purchased using three funding sources – 1) IVRS Grants, 2) Maintenance of Effort, and 3) SBE IT Contractual. Mr. Turner said the contracts for the contractual employees that have been assisting with the project were in place prior to the end of the fiscal year. He indicated that the election authorities were also in need of hardware and software to support the updated POVA system and they could seek reimbursement through the next IVRS State Grant, depending on FY16 funding.

The Executive Director discussed the upcoming board meeting schedule and noted that two meetings were scheduled in October. There is a meeting scheduled on the 9th where the board will certify the results of the Special Congressional Election and then the regular monthly meeting scheduled for the 20th. He suggested that the meeting on the 20th be combined with the meeting on the 9th. The Board unanimously agreed to conduct the regular monthly meeting on Friday, October 9, 2015.

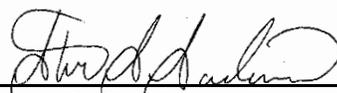
The General Counsel informed the board members that ethics training and open meetings act training will need to be completed in the near future if they have not already done so. He also reminded the board members about the requirements regarding ex parte communications and the open meetings act and noted that those will be covered in the ethics training as well.

With there being no further business before the Board, Member Coffrin moved to adjourn until Thursday, July 23, 2015 in Springfield. Member Cadigan seconded the motion which passed unanimously. The meeting adjourned at 11:15 a.m.

Respectfully submitted,



Amy L. Calvin, Administrative Assistant II



Steven S. Sandvoss, Executive Director